



For Post Graduate Courses Only

University of Kelaniya, Sri Lanka
Application for Certificate

1. Name in Full	
2. Sex	
3. Student Number	
4. Address	
5. Email	
6. Telephone Number	
7. Name of the Examination	
8. Month and Year of the Examination	
9. Subject / Subjects	
10. Dues to the Library (to be endorsed by the Librarian)	

Date:

Signature:

Certificate Fee: Rs. 1000/-

University of Kelaniya – 055 -100110667549 / People’s Bank – Kelaniya

Note:

- Certificate will be issued only after two weeks of submission of the application.
- Only one copy of the certificate will be issued per candidate.

Office Use only

Reference No:

P.T.O

Fees for the certificates are as follows – (Postgraduate)

	Detail	Current Rate (Rs.)	Revised Rate (Rs.)
1.	Awaiting / Pending Results / Graduate Record	-	250.00
2.	Academic Record with Grades / Detail Certificates	600.00	1000.00
3.	Academic Transcripts with marks (Local)	600.00	1500.00
	(Foreign)	600.00	2000.00
	Postage – Local (Registered)		50.00
	Foreign		500.00
	(Registered)		
	*Subject to change		
4.	To certify as True Copy (per certificate)	-	200.00
5.	Medium Confirmation Letter	-	100.00
6.	Verifications		
	State Institutions (Public Organizations / Zonal Education Office)	-	free of charge
	Ministry of Foreign Affairs	-	500.00
	Private Institutions (Local)	-	2500.00
	Foreign Organizations	-	\$100
	Qualification Screening Organizations	-	\$150