

# Annex I

## Guidelines for Evaluating Research Grants Application

The expert will look into the following aspects of the proposed project :

### 1. Objectives

	Yes	Inadequate/No
1.1 Are the objectives of the proposal clear?	<input type="checkbox"/>	<input type="checkbox"/>
1.2 Are the objectives realistic?	<input type="checkbox"/>	<input type="checkbox"/>
1.3 Are they achievable?	<input type="checkbox"/>	<input type="checkbox"/>
1.4 Are they central to the work plan proposed?	<input type="checkbox"/>	<input type="checkbox"/>
1.5 Are there overlaps in objectives? Etc.)	<input type="checkbox"/>	<input type="checkbox"/>

If the response is 'Inadequate/No' for any of the above, please give additional comments.

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### 2. Methodology

	Yes	Inadequate/No
2.1 Does the proposal have a clear research methodology?	<input type="checkbox"/>	<input type="checkbox"/>
2.2 Does it describe / evaluate the source material that will be researched?	<input type="checkbox"/>	<input type="checkbox"/>
2.3 Does the methodology is in accordance with relevant theoretical concepts and ideas?	<input type="checkbox"/>	<input type="checkbox"/>
2.4 Does it include suitable research methods and techniques?	<input type="checkbox"/>	<input type="checkbox"/>
2.5 Does it address possible ethical implications?	<input type="checkbox"/>	<input type="checkbox"/>

If the response is 'Inadequate/No' for any of the above, please give additional comments

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### 3. Feasibility

	YES	NO
3.1 Does the proposal show that the research study is feasible?	<input type="checkbox"/>	<input type="checkbox"/>
3.2 Is the time frame realistic?	<input type="checkbox"/>	<input type="checkbox"/>
3.3 Are there any threats and risks that could be envisaged?	<input type="checkbox"/>	<input type="checkbox"/>
3.4 Are alternative plans necessary?	<input type="checkbox"/>	<input type="checkbox"/>
3.4.1. If alternative plans are necessary are they Feasible /realistic?	<input type="checkbox"/>	<input type="checkbox"/>

Any additional comments

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**4. Resources**

4.1 Are the funds requested for equipment, travelling, data collection, consumables and other justifiable?

	Yes	No		Yes	No
Equipment	<input type="checkbox"/>	<input type="checkbox"/>	Travelling	<input type="checkbox"/>	<input type="checkbox"/>
Data collection	<input type="checkbox"/>	<input type="checkbox"/>	Consumable	<input type="checkbox"/>	<input type="checkbox"/>
Other	<input type="checkbox"/>	<input type="checkbox"/>			

4.2 Are the human resources and staffing/Expertise/Time available are satisfactory?

4.3 Are the Institutional contribution (Office space/ laboratory space/ equipment, adequate as per the proposal)?

If the response is 'No' for any & the above, please give additional comments.

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Adequacy of different categories of the budget:

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**5. Originality of the research proposal in order to avoid repetition of research done already**

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**6. Other acceptability of the project**

Yes No

6.1 In the present form?  6.2 With minor revisions?  6.3 With major revisions?

**7. Additional Comments (If any)**

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Signature of the evaluator .....

Date .....

Name : .....

Designation : .....